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Celebrating 50 Festivals
June 24-29 University of
Nebraska-Lincoln

2013



1980

Online
Registration
Handbook



THE SPIAN
FESTIVAL

Thespian Festival 2013

The first Thespian Festival was presented in 1941 and Festival 2013 will be the 50th Festival! Come join us and discover the history of Thespians celebrating theatre.

The week is filled with evening and morning main stage shows attended by all delegates; afternoons include workshops, one acts, and auditions. Late-night dances, improv, and receptions top off the day.

Main stage seats are assigned on a first-come, first-served basis, so there's an advantage to registering early.

Register online

This booklet contains information to help you plan how you and your students will enjoy Thespian Festival 2013.

Registration for Thespian Festival 2013 is being conducted online. To register, go to Register.itsfest.org and follow the step-by-step instructions. You will probably find it helpful to review the contents of this booklet before you begin the online registration process and to keep it handy for reference.

We also suggest that you share the information in this booklet with all of the troupe members and adults who will be attending the Festival. And please be sure to distribute a copy of the security rules (page 8) to each attendee.

What to return

When you've completed the forms online, print them and make copies for your records. Then, send:

- ◆ The registration form(s).
- ◆ One acceptance of rules/health form per delegate.
- ◆ Individual events permission form(s)–non-musical pieces only. (when necessary)
- ◆ **One check only** for registration fees, Individual Events, and auditions. Or you may pay online with a credit card, but you still must mail in all of the above forms.

Note: Do *not* include payment for shuttle fees.

Mail registration materials and payment to:

International Thespian Festival, LLC
2343 Auburn Avenue
Cincinnati, OH 45219-2815

The check should be made payable to the International Thespian Festival, LLC, drawn in U.S. funds on a U.S. bank. Official school purchase orders are not accepted.

You are not officially registered until all of your fees have been paid, and ALL of your forms have been received.

Deadlines

The registration deadline is a "**RECEIVED BY**" deadline of May 1. Registrations received after the deadline of May 1, 2013 will incur late fees.

Register early for seats closer to the stage. Seats are assigned on a first-come, first-served basis, first in the Lied Center, then in Kimball Hall.

Registration tips

Troupes that want to be housed together must submit their Festival forms together and send everything in the same envelope.

Canadian and overseas schools: Please mail your reservation forms and fees early by air or express mail to avoid possible postal service delays.

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General information

Who can attend

Students age twelve and older, their theatre teachers, and chaperones are welcome at the Festival. Because the Festival is an educational event for students and their teachers, participation in all events (main stage shows, workshops, etc.)—along with housing and meals—is limited to persons twelve years of age and older.

All students must be chaperoned by an adult for the entire week of the Festival. Female students should have a female director or chaperone, and male students should have a male director or chaperone. If you, as director/teacher, are unable to accompany your student(s), contact your chapter Thespian director for help in finding a chaperone. All chaperones must be registered for the entire week. A roster of current chapter Thespian directors may be found on page 14 of this booklet.

Non-Thespian schools

Theatre directors and students of unaffiliated high schools are welcome at Thespian Festival 2013. However, non-member schools with two or more delegates must pay a \$75 per school charge in addition to registration fees. The \$75 can be applied toward charter requirements if the school becomes a member of the Thespian Society by June 30, 2013.

If the drama director at the non-Thespian school is a member of the Educational Theatre Association, the unaffiliated school fee will be waived.

Getting registered

The first step to registering for the Festival is to review this booklet, then complete the online registration at thespianfestival.org/registration. **Note: you must use the online system since we do not accept phone registrations. Refer to the sections below for details.**

Seating

Delegates' name badges will include assigned seat numbers for all main stage productions. Seats are assigned as registration

forms and full payment arrive. Delegates will be seated in the Lied Center first. When the Lied Center is full, delegates will be seated in the Kimball Hall, the second main stage venue.

Troupe director responsibilities

Directors and chaperones who are willing to help out during the Festival should let us know on the director or chaperone data page of the online registration. Please indicate your area of interest. The choices are: security; accompanist for workshops; assisting with early shows or afternoon one-acts; helping with afternoon workshops; nurse liaison; main stage load-in and set assistance; and checking badges at the theatre doors for admission to main stages. Refer to page 10 for a description of each job. There's no financial compensation, but volunteering does offer an entertaining peek behind the curtain. Please volunteer to assist only if you are willing to work.

Delegates' names

Dorm room assignments are made by using the online registration request process, so keep roommate preferences in mind when selecting room assignments. **This is important: for security reasons, no room changes will be permitted once you arrive at the Festival.**

We recommend that you register one chaperone for every ten students. Further, if you're bringing both males and females, you should register at least one male and one female chaperone. The director of the troupe must be housed in one of the residence halls with his or her student delegates.

Student and adult delegates of the same sex, listed on the same form, will be housed near each other. Whenever possible, an adult requesting double occupancy will be housed with another adult. Adults have the added option of single rooms in the dormitory. Married housing is not available. There are some triple and quadruple rooms available. If such is needed, please indicate this in your housing selections.

Schedule overview

Monday	2:30 p.m.–6:00 p.m.	Workshops
	4:00 p.m.–6:00 p.m.	College Auditions
	7:00 p.m.–9:00 p.m.	College Auditions
	8:00 p.m.–10:00 p.m.	Early shows/activities Main stage reception
Tuesday	9:00 a.m.–noon	Playworks and college auditions
	9:00 a.m.–6:00 p.m.	NIES presentations
	2:00 p.m.–6:00 p.m.	Workshops, college and scholarship auditions
	3:30 p.m.–6:00 p.m.	Opening show-1st seating
	8:00 p.m.–10:30 p.m.	Opening show-2nd seating
	10:30 p.m.–12:30 a.m.	Dance, reception
Wednesday–Saturday	10:00 a.m.–12:30 p.m.	Main stage shows
	2:00 p.m.–6:00 p.m.	Workshops, one-acts, auditions
	8:00 p.m.–10:30 p.m.	Main stage shows
	10:30 p.m.–12:30 a.m.	Dance, reception, improv

The National Association of Secondary School Principals has placed Thespian Festival 2013 on its National Advisory List of Activities for 2012–13.

Fees

Basic per person costs

(Subject to space limitations)

For all adults (Troupe Directors, adult members, or chaperones, etc.), you may select from columns A or B. Students must select from column A only.

Monday arrivals: Dorm housing for six nights, meals (commencing with Monday dinner), admission to all Festival activities, plus a t-shirt.

Single occupancy: Limited to adults only; housing will be near students.

	A Students & adults double occupancy	B Adults only single occupancy
Monday arrival June 24	\$650	\$768

Additional delegates

You can add members to your Festival delegation after submitting the original troupe reservation. On the online registration there is the ability to make additions, substitutions, or cancellations. But before you do so, realize that there is a \$10 change fee for each change. If registering late it is possible additional delegates may not be housed in the same dormitory nor sit in the same area of the main stage theatre as other members of your troupe. Further, if the Festival is a sellout, the additions may not be able to register at all.

Registration ends May 1, 2013; after that, fees must be paid by certified check, money order, MasterCard, Visa, Amex, or Diners Club. A late fee of \$200 per delegate will be required on registrations received between May 2 and June 22, 2013. Delegates who arrive on campus without prepaid reservations aren't guaranteed room and board; once on site they may choose to pay for Festival activities only (\$455) and make their own arrangements for housing and meals off campus. If room and board are available, each delegate who is not pre-registered will be charged a late fee of \$250 in addition to the basic registration fee.

Other fees and procedures

Late Registration fee: \$200, May 2 to June 22. This is a per delegate charge, in addition to basic registration cost, for reservation forms received during this period. Payment for all fees during this period must be by certified check, money order, MasterCard, Visa, Amex, or Diners Club. **Do not mail forms to the home office after May 25.**

Change fee: \$10 per each added, or substituted delegate, or each activity/item changed from the original registration. After May 1 the change/add fee is \$200 per change.

Onsite late fee: \$250, June 24 (at the Festival). This is a per delegate charge, in addition to basic registration costs. Since there is limited space at the Festival, it is recommended that you call first to confirm availability. Payment for all fees at the Festival must be in cash, certified check, money order, MasterCard, Visa, Amex, or Diners Club. Subject to space limitations.

Non-Thespian school fee: \$75. This is a per group charge for a non-member school sending two or more representatives to the Festival. This may be applied to charter requirements. This fee is waived for members of the Educational Theatre Association.

All-week, activities-only fee: \$455. This is a per person fee for delegates not requiring housing and meals. This allows for admittance to all activities and includes a T-shirt.

Daily activities-only fee: \$75. This is a per person fee for admission to one day's Festival activities (meals not included).

Session activities-only fee: \$25. This is a per person admission to the activities of a single session (morning, afternoon, or evening). This is available only at the Festival site.

Substitution fee: \$20 (prior to May 1). This includes two change fees: one \$10 for the add and one \$10 for the cancellation. Try to substitute a member of the same sex to assure housing with the rest of your troupe. You may substitute at any time prior to the start of the Festival on Monday, June 24, however after May 1 the substitution fee goes up to \$200 per substitution. Prior to May 2 submit them in writing to the home office, with \$20 for each substitution and a new health form signed by the substitute's parent or guardian.

Cancellation fee: \$100 per person, provided cancellation is received by May 1, 2013. **No refunds of Festival registration fees will be authorized for cancellations received after May 1.** Requests for cancellations must be made in writing and must reach the home office no later than May 1, 2013, to be honored. Refund checks (minus the per delegate \$100 cancellation fee) will be sent by August 1 and will be issued to the school. Refunds will not be issued for canceled reservations received after May 1.

Housing

The basic registration fee includes double occupancy housing through Saturday night. The housing begins Monday night.

For security reasons, room changes in the dorms are not permitted under any circumstances.

Sheets, pillows, pillowcases, soap, washcloths, and towels are furnished in the dorms. UNL does not provide daily room service—including the changing of sheets. From Tuesday through Saturday, though, clean towels and washcloths are provided daily (leave used items on the floor by the door in the morning).

The dorms include laundry facilities. Ironing boards are available at 24-hour desks. Drinking glasses, clothes hangers, and irons are not provided.

The residence halls are air-conditioned, so delegates are encouraged to bring blankets in case they get cool. Delegates will be asked to inventory items in their rooms upon check-in and to report missing or damaged items (such as screens, wastepaper baskets, etc.) in writing to the dorm check-in desk with a copy to the Thespian registration desk in the Lied Center lobby.

Check-out in the dorms is 10:00 a.m. Sunday, June 30. To secure a late check-out time you must coordinate with your 24-hour desk clerk the day before departure.

Each delegate will be issued a room key when checking in at the dorm's 24-hour desk. If a key is lost, the delegate can secure a duplicate at the 24-hour desk. Delegates will be asked for identification before a duplicate key is issued. All keys must be returned to the 24-hour desk clerk at check-out.

Meals

Your reservation includes three meals a day in the residence hall cafeterias; identical meals are served to students in all UNL cafeterias.

Your meals begin with Monday dinner and conclude with Sunday breakfast. You are on your own for Monday breakfast and lunch.

While a special food line will be reserved for adults only in Selleck Hall throughout Festival week, troupe directors are encouraged to eat with their students in their regularly assigned cafeteria whenever possible. Students may not eat in Selleck Hall.

Medical/Photo release forms

All delegates are required to carry a completed medical/photo release form with them at all times during Festival week. Delegates not carrying this form will be required to report to court. In addition, it is recommended that all Troupe Directors

and Acting Troupe Directors keep a full set of copies of the medical/photo release forms for their entire delegation—it's for your own protection with regard to liabilities.

Accessibility

If you or any of your students have a disability, please let us know so we can make special accommodations. You can do so on the appropriate data page of the online registration for yourself and your other delegates.

Travel

Travel to Lincoln

All delegates should have adequate health and travel insurance. Directors are encouraged to check these carefully before accepting the responsibility of chaperoning any delegate.

Lincoln is accessible via car, bus, plane, or train.

Air travel. The major airlines flying into the Lincoln airport are United and Delta. The airport is a ten-minute drive from the UNL campus. Airline and airfare choices broaden if you choose to fly in and out of the Omaha airport, which is about an hour drive from Lincoln. Omalink is a shuttle service between Omaha and Lincoln. Reservations may be made with them by calling (877) 473-5465.

Airport shuttle. Shuttle service to and from the Lincoln airport will be available through the UNL Parking and Transit Services for a round-trip fee of \$25 per person. You must contact and pay them directly. Send them your arrival and departure times, number of people, flight number, contact person for your troupe, and troupe number. E-mail information to: rf Fuller1@unl.edu. Shuttle payment checks should be made payable to UNL Parking and Transit Services and mailed to UNL Parking and Transit Services, 625 Stadium Drive, Suite A, Lincoln, NE 68588-0161. You will receive confirmation of your shuttle arrangements via e-mail. Each rider will receive a bus pass that s/he must present to the driver.

Bus. Greyhound Bus Lines, (800) 231-2222 or (402) 474-1071

Train. AMTRAK, (800) 872-7245

Rental cars.

- ◆ Budget Car Rental, (800) 527-0700; at Lincoln airport, (402) 474-2800
- ◆ Avis Car Rental, (800) 331-1212; at Lincoln airport, (402) 474-1202
- ◆ National Car Rental, (800) 227-7368; at Lincoln airport, (402) 474-4301
- ◆ Hertz Car Rental, (800) 654-3131; at Lincoln airport, (402) 474-4079

When you arrive

Proceed directly to the Lied Center at 12th and Q Streets, but don't unload passengers or luggage there. The troupe director and one student only should report to the Thespian desk in the Lied Center lobby to pick up Festival materials. The registration desk will open on Monday at 9:30 a.m., and will operate until 7:30 p.m. that day, re-opening on Tuesday from 9:30 a.m. to 7:30 p.m. If you arrive after 7:30 p.m. on Monday, your residence hall assignment will be posted on the Lied Center lobby doors. You can check in at the 24-hour check-in desk in your assigned hall.

Registration packets will be distributed only to directors, so a student delegate who arrives before her/his director will be asked to wait.

Directors will receive registration packets when all fees have been paid in full. Any balance due on site must be paid by money order, traveler's check, cash, MasterCard, Visa, Amex, or Diners Club. Personal checks will not be accepted.

Parking

Parking passes for cars will be available to delegates in specially designated areas at each residence hall. The fee for a parking pass for the week is approximately \$18 per vehicle. Heavy vehicles (buses, trucks, etc.) will be required to park at the back of the Remote Parking lot just south of the Devaney Sports Center. The entrance is off Court Street. Campus police will ticket and may tow (at the owner's expense) vehicles violating UNL's no-parking zones. Note: Parking passes are required for all vehicles that park on the UNL campus. Passes may be purchased upon distribution of the residence hall room keys.

What to pack

During Festival week, you may encounter any type of weather, from hot and humid to cold and rainy. Students should only bring clothes that are acceptable within their school's dress code.

Suggested items

Toiletries
Hair dryer
Shower shoes
Shorts
Jeans/slacks
Shirts/blouses
Socks
Underwear
Walking shoes
Blanket (one won't be provided)
Alarm clock

Optional

Evening wear
Costumes for dances

For workshops

Clothes for movement
Dance shoes

Do not bring

In-line skates
Skateboards

Packing note: Dance themes

Main stage shows will be followed by a student dance four of the nights and a student auction one night. The International Thespian Officers have selected the following themes for the dances: *Glow*, *A Red Tie Affair*, *Duct Tape Disco*, and *Dancing Through the Decades*. Dressing according to the dance themes is optional.

International Thespian Officers

Election procedures for the International Thespian Officers

The six members of the International Thespian Officers are the student leaders of the International Thespian Society. They represent all Thespians by doing the following as international representatives: conducting leadership and advocacy workshops at state conferences, fundraising for Broadway Cares/Equity Fights AIDS, training state student officers through a weeklong leadership workshop at Festival, organizing and implementing a silent and live auction at Festival, communicating with students through the ITO website and the EdTA discussion boards, as well as many other Festival duties.

Any active student member of the Thespian Society who has been elected to a troupe, state, provincial, or national office and attends the Festival is eligible to run for the ITO. A Thespian who wishes to serve as an international officer must submit a troupe director assessment form completed by his/her troupe director and a self-assessment form completed by the candidate. Both forms may be found in the Festival Opportunities Guide. In addition, the candidate must register for leadership training at Festival. All the assessment forms will be submitted to a nominating committee made up of past ITO. The nominating committee will select up to three candidates for each position.

Available offices are:

Regional representative: One student representative will be elected from each region and serves as the student voice for that region. In addition to the above duties, the regional representative will stay in contact with the chapter directors and state student officers within his or her region.

Communications editor: One student will be elected for this position. This candidate must have extensive web and keyboarding experience. The responsibilities include maintaining a student and ITO presence on Schooltheatre.org including overseeing ITO blog, preparing and distributing board meeting minutes, and creating all documents and informational binders for the ITO. All candidates for this position must bring well-documented evidence of web design experience.

Chair: One student will be elected for this position. This candidate must possess strong leadership, communication, and organizational skills as s/he will oversee all activities of the entire board.

Assessment forms should be mailed to Nancy Brown, Thespian Festival, 2343 Auburn Avenue, Cincinnati, OH 45219-2815, by May 1, 2013.

All candidates must attend the daily leadership training sessions at the Festival and assist with Festival duties (ushers, workshop assistants, etc.) throughout the Festival week.

The four regional reps, the chair, and the communications editor of the ITO will be elected by all those who attend the daily leadership sessions, with each state represented receiving one vote (like the electoral college), as well as one vote from each of the current ITO, and one vote from each of the two adult liaisons.

Remember, if you are interested in running for an ITO position for 2013–14, you must submit your troupe director assessment and self-assessment forms no later than May 1, 2013.

Leadership training sessions

Leadership training sessions for Thespian state, provincial, or troupe officers will be conducted during Festival week. Any student officer may attend these sessions by paying the \$60 (per participant) fee. The payment should be included with the

Festival registration fees. Please indicate this during the online registration process. Deadline date: May 1, 2013. The class will be limited to 100 delegates, so register early as the class does fill up.

Security information

Please copy these rules for all your delegates and discuss them with troupe chaperones. We recommend that you not register a delegate if you have any doubt about his or her ability to abide by these rules. Adults assigned to handle security duties must register for Monday arrival.

General security information. Campus police will be on duty at all times. In addition, Festival officials will handle security responsibilities during the Festival. After arriving at UNL, troupe directors will be notified of their building and floor captains. Directors, chaperones, and delegates must cooperate with these officials. The rules go into effect on Monday of Festival week.

Alcohol/drugs/weapons/tobacco. Delegates (students and adults alike) who consume drugs or alcohol or who are under the influence of drugs or alcohol during Festival week will be returned home (see Violations). UNL is a smoke-free campus; smoking is not permitted in any campus building. Delegates (adults and students) bringing weapons of any type onto campus will be sent home immediately.

Curfew. Delegates (students and adults alike) must be in their assigned dormitories by 12:30 a.m. and in their assigned dorm rooms by 1:00 a.m. Quiet hours—with lights out—begin at 1:00 a.m. (Exception: Monday night curfew is 11:30 p.m., with lights out at midnight.) Dorm doors will be locked at 10:00 p.m. to insure delegates' safety. UNL guards will be on duty from 10:00 p.m. to 12:30 a.m. to allow delegates to enter the dorms. A 24-hour desk clerk will be on duty in each dorm; delegates entering dorms late must be cleared by the clerk. Delegates (adults and students) arriving after the curfew will not be able to enter the dorms until they report to security personnel and notify their director/chaperone. Delegates missing curfew will meet with their director/chaperone and security personnel the next day at 8:00 a.m. (see Violations).

Residence halls. Delegates (students and adults alike) will not be permitted on dorm floors housing delegates of the opposite sex. No sexual activity of any kind will be permitted at Thespian Festival.

Emergencies. Emergency incoming telephone calls must be channeled through the 24-hour desk at (402) 472-1010. Reference must be made to the delegate's attendance at Thespian Festival 2013.

Health center. Students requiring emergency medical attention during the day will be directed to UNL's health center. Hours are 7:00 a.m. to 6:00 p.m. After-hours medical emergencies must be taken to the Bryan LGH West Hospital, 2300 South 16th Street, (402) 475-1011.

Students are to report illness to their director/chaperone. Notify the 24-hour desk clerk of illness during the evening. Only

delegates who completed and are carrying their medical release form will be treated on campus.

The health center does not treat adults over the age of 21. Adults requiring emergency attention must be taken to the Bryan LGH West Hospital.

Delegates in need of transportation to the health center or hospital should call 911 if it's an emergency; call the Festival nurse liaisons if it's not.

Festival attendance. All student delegates are required to attend the events scheduled during Festival week. Students are not permitted—under any circumstances—to leave the UNL campus after 11:00 p.m.

Property damage. Delegates are not allowed to remove UNL property from residence hall rooms and are to keep their rooms locked. Delegates are not permitted to post messages on dorm windows. Delegates will be responsible to UNL for damage to the delegate's room or to university property. The Festival will bill the delegate, the parents, and/or the school for damage fees not collected at check-out.

For safety reasons, delegates may not remove screens from dorm rooms or lounge windows. Delegates removing screens will be fined \$50 and will be required to replace the screens immediately. Delegates repeating the offense will be sent home (see Violations).

Prior to check-out, delegates are asked to clean their rooms and the hall lounges, so that they are returned to the condition in which they were found at check-in.

Directors' responsibilities. All directors and chaperones must attend the vital meeting with security personnel on Monday evening, June 24 (or Tuesday evening, June 25, for late arrivals). The meetings will be held in the residence hall lounges.

Directors/chaperones must be sure that delegates are in their rooms by the 12:30 a.m. curfew each evening. Immediately following curfew, female directors/chaperones must check—in person—the rooms of female delegates, and male directors/chaperones must conduct in-person checks of male delegates' rooms. After room checks, directors/chaperones must notify floor captains that all students for whom they are responsible are in their residence hall rooms.

University regulations. Beverages and food are not permitted at any time in the auditorium, classrooms, or lobbies of the Lied Center or the UNL theatres. The burning of incense is prohibited in residence hall lounges and sleeping rooms. Delegates are not allowed to have fireworks

on campus. Delegates are not permitted to play “boom boxes” (radios, cassettes, CD’s, etc.) in their rooms after 12:30 a.m. Delegates are not permitted to use chalk on the UNL sidewalks.

During performances, use of cameras and recording devices are prohibited in the Lied Center and UNL theatres.

Delegates are guests of the University and should conduct themselves graciously. Respect for other delegates, UNL staff and students, and local citizens is expected of all Festival participants. Excessive noise, improper language, and reckless operation of automobiles will not be tolerated. Delegates should walk on sidewalks (not in the streets) and avoid campus parking structures. Skateboards and in-line skates are not permitted on campus.

The University of Nebraska-Lincoln and the Thespian Festival, LLC are not responsible for loss or breakage of personal effects, money, or valuables.

Violations. Delegates violating Festival security rules and regulations will meet with their directors or chaperones and security personnel at the 8:00 a.m. security meeting in the Abel Hall snack bar. If three or more delegates under the supervision of the same director/chaperone are required to meet with security personnel, the director/chaperone may be asked not to attend Thespian Festival 2014 but will be allowed to return the following year. If a student is sent home from the Festival for any reason, the parents, guardians, or next of kin will be financially responsible for all costs incurred in returning the student home.

Miscellany

Programs. Each delegate receives a printed program in the registration packet at the Festival. The week’s timetable is listed there, so it’s as important as a personal digital assistant. Additional copies are sold at the Thespian desk in the lower lobby of the Lied Center.

Daily schedule. The Festival officially begins at 3:30 p.m. Tuesday, June 25, with the opening production in the main stage theatre. There are limited activities planned for early (Monday) arrivals: early shows, a main stage celebration, and a few workshops.

For the rest of the week, the format will be similar to last year’s: main stage shows in the morning and evening; workshops, college and scholarship auditions, and one-act shows in the afternoon. Activities continue through Saturday evening and delegates depart for home on Sunday morning.

Badges. Each delegate will receive an identification badge that must be worn for admission to all Festival activities. The spelling of names on the badges will appear as submitted on the online Festival Reservation Form.

Exhibits. Commercial, college, and university exhibits will be displayed in the upper two lobbies of the Lied Center. Once again vendors will be selling theatre-related items.

Offerings for adults. Beginning Tuesday night, there will be receptions open to all adults in the Kauffman residence hall. UNL has planned some fun themes and excellent food for these gatherings.

Auction. The International Thespian Officers will host a silent auction. If you wish to donate items to the auction, either mail them to the EdTA home office or bring them to the Thespian Festival. All proceeds from the auction will go to support the ITO programs.

National Individual Events Showcase auditions

The categories for the National Individual Events Showcase (NIES) are monologue; duet acting; group acting; solo, duet, and group musical theatre; pantomime (solo and duet); costume design; sound design; scenic design; theatre marketing; film; costume construction; lighting design and stage management. All monologue auditions have a maximum time limit of three minutes after the introduction. All other performance auditions have a maximum time limit of five minutes after the introduction. All technical presentations are limited to ten minutes after the introduction. All performance auditions will be scheduled between 9:00 a.m. and 6:00 p.m. on Tuesday, June 25, with callbacks to be held between 2:00 and 6:00 p.m. Thursday (please make note of the callback time if entrants also plan to participate in the one-acts or college/Thespian auditions). All technical auditions will be scheduled

on Tuesday between 9:00 a.m. and 6:00 p.m. Because only a limited number of participants can be accommodated, applications will be screened and selected in keeping with the criteria outlined in the Individual Events rules on the NIES web page at schooltheatre.org/events/festival.

From among the auditions presented on Tuesday, a diverse group of performances will be chosen for the National Showcase at a main stage performance. Selected technical and film audition participants will have their work prominently displayed during the week.

Full Individual Events rules are available on our website. Go to schooltheatre.org/events/festival and click on National Individual Events Showcase.

Adult volunteer opportunities

Join in the fun and volunteer to help with one of the many Festival activities. Below are descriptions of each area. If you find one or more that appeals to you, indicate your preference on the director or chaperone data page of the online registration.

Security—There are two primary security responsibilities: floor captain and door captain. Floor captains make certain that everyone is in his/her room on the floor at curfew, and lets the door captain know once all are accounted for. Door captains are posted at the dorm doors at curfew, and deal with late returning delegates. They also wait to hear from every floor in the dorm; once all the floors are in, they notify the security chairs. If selected to work security, you will receive a 50% refund on your basic registration fee.

Accompanists—Must be able to sight-read sheet music. Accompanists are needed for various musical theatre and voice workshops, Monday through Saturday.

Early Shows—Help is needed with front of house and backstage responsibilities on Monday evening in two different theatres.

Lied and Kimball (tech)—Adults are needed to help oversee the load-ins of the Lied and Kimball main stage shows. The primary responsibility is to make certain everyone remains safe for the

setting of the shows. It's a great way to see how the main stage shows come together.

One-acts (Freestyle Theatre and Chapter Select Showcase)—Same help needed as above, but the times are 1:00 p.m. to 6:00 p.m., Wednesday through Saturday, and you can select which days you'd like to work.

Theatre doors—Help is needed to check for badges prior to every main stage show.

Workshops—Helpers are needed Tuesday through Saturday to take head counts of workshop attendees, and you may pick which days you work.

Nurses—EMTs or nurses are needed for this position. It is a full week's responsibility; however, if you volunteer, you will receive a full refund on your basic registration fee. You would be working in conjunction with two other volunteer nurses in dealing with the minor aches and pains of our delegates.

Dance chaperones—All adults are requested to chaperone one dance during the week. Any adult that shows up for chaperone duty will be entered into a \$100 gift card drawing each night.

Professional Development Institute (PDIs)

This year, teachers will be able to register for training opportunities (that offer college credits as well as CEUs). Three PDIs will be offered, subject matter to be determined. There is an additional cost of \$175 for a PDI.

The classes will be spread over two or three days depending on the PDI during the workshop sessions so that teachers

can focus on their educational needs and not miss many of the other activities. You must attend all scheduled days of the PDI in order to earn credit.

The PDIs are available on the online registration system. Space is limited. For additional information, check schooltheatre.org/events/festival/pdi.

College and scholarship auditions

The Thespian Festival offers students a once-in-a-lifetime opportunity to pave the road to their future. Meet with more than 40 colleges and universities, and earn Thespian scholarships toward college tuition.

Troupe Directors should make copies of the following pages for any students auditioning at Festival 2013. Students applying for auditions must register for the entire week of Festival and must participate in the auditions there. All applicants for auditions must have at least one adult chaperone registered for the entire week of Festival.

General Audition Guidelines

For both college and Thespian scholarship auditions, students must complete an online application and be inducted Thespians by May 1, 2013 (induction forms must be received by that date.) Forms received after May 1 will not be accepted. There is a \$36 processing fee for each application. There will be no refund of the audition application fee due to cancellation or disqualification.

Applications are only considered complete if both the student and guidance counselor portions have been filled out in full by the May 1 deadline.

Please note the GPA requirement to participate in college auditions is 2.75 and the GPA requirement to participate in Thespian scholarship auditions is 2.7.

◆ 2014 graduates are eligible to audition for many colleges and universities with just one performance.

◆ 2013 graduates will have a chance to audition for over \$20,000 in Thespian scholarships.

It's easy to apply. First, your troupe director must register you to attend the Festival and for either a college or Thespian scholarship audition using the online Festival registration site. Students should not register themselves. It must be a teacher. Auditioning students will then be given access to the Accepted website where they must complete an audition application. In addition students will be able to post photos, a résumé and videos for the colleges to view.

Check in with your guidance counselor. This form will be the first impression you make with college representatives or judges, so be careful to complete it fully. There is a student and a counselor portion to each application. The students will enter the guidance counselor's e-mail so that s/he may enter the student's GPA. Be sure to start your application early so that you and your guidance counselor have enough time to complete the application before the deadline. You will be disqualified if both portions of the application are not completed.

Sign up for an audition time when you arrive at Festival.

Students who have completed the application process will be assigned audition slots when they arrive at the sign-up table in the Lied Center Lobby on Monday or in the Festival office on Tuesday. Sign ups will end on Tuesday at 6:00 p.m. All students must be prepared to sign up for a Monday afternoon/evening audition session; they may be scheduled on that day. The projected audition schedule:

College performance auditions will be held on Monday, Tuesday, and Thursday.

College technical auditions will be held on Wednesday for most of the afternoon/early evening.

Thespian scholarship auditions will be held on Tuesday, Wednesday, and Thursday.

Friday and Saturday are reserved for callbacks and interviews.

Be prepared and arrive early. Be sure to dress neatly- it makes a good impression. Also, don't forget any sheet music, presentation aids, hand props, or other materials you need for your audition. No recorded music will be permitted and no singing a cappella. When preparing monologues, please avoid selections with dialects/accents or any classical material unless you have been specifically trained in these areas. Arrive at your audition session at least 10 minutes early for performance auditions or up to 30 minutes early for technical auditions.

College and University Audition Guidelines

Only students who graduate in spring 2014 and are inducted Thespians by May 1, 2013 may audition for college and university programs at Festival. Graduating seniors are not eligible to participate in the college/university auditions. A list of schools participating in the audition program will be provided to pre-registered delegates. Students may audition in performance, technical theatre, or both.

For college and university auditions, a minimum 2.75 GPA is required to participate. Students must also plan to major in some aspect of the performing arts.

Only the online Accepted information (including the application and any other materials you submit to the site) will be provided to college representatives. No other materials will be accepted. Please bring hard copy resumes and headshots to Festival to distribute to schools at callbacks or during exhibit hours.

There is no limit to the number of students per troupe who may participate in the college/university audition program. Only college or university representatives and staff will be allowed in the audition session.

Students must attend the entire audition session to which they are assigned. This may range from 1.5 to 3.5 hours for the audition session. Students auditioning in technical theatre should expect to stay longer than three hours for all delegates to be seen by the college representatives.

Performance auditions for college: There is a 90-second time limit on performance auditions for the college/university audition program at Festival. All performances must be solo presentations. You will be asked to begin with an introduction (name; school; name of selections(s)) and then your 90-seconds will begin. The introduction is not included in your time limit. Time will be called if students exceed the 90-second time limit. You will not receive written or oral critiques from the college representatives on your performance.

Students should showcase their best 90 seconds of performance. This could be a 90-second monologue or song, two contrasting monologues or songs, or one song and one monologue that fit within the 90-second time limit. Please note, most schools participating in the audition program will be from theatre, tech theatre or musical theatre departments; not vocal or music departments. An audition in which the student only sings and does not give a monologue may not yield as much interest from the college representatives.

The performing area will be approximately 5'x 5'. No special lighting will be available. One straight back chair and one small table will be provided. You may not use additional set pieces and you must supply any needed hand props. Costumes are not permitted.

Musical auditions must be accompanied by the piano—no recorded music will be accepted. An accompanist will be provided; please bring sheet music. Students will not have time to practice with the accompanist and may not bring their own accompanist to the audition. No dance auditions will be permitted.

Technical auditions for college: There will be a five-minute time limit on technical auditions for the college/university audition program at Festival. Please prepare a presentation showcasing your technical expertise to share with the representatives as they come around to your exhibit space. Students must provide their own laptops to show video or power point presentations. Power outlets are available in the audition room. Poster boards, photos, or other exhibition materials are highly encouraged.

Each student auditioning in the area of technical theatre must prepare a portfolio that illustrates his or her expertise in technical theatre. Recommended content includes renderings, sketches, models, and or illustrations of scenic or costume designs; light plots, drafting, blueprints, and/or photographs of scenery or costumes designed/constructed; or any other evidence of technical theatre and design work. If you have taken drafting, technical drawing, and/or visual art courses include examples of work from those courses in your portfolio. If you are interested in stage management, publicity, or theatre administration, include production journals, prompt books, or marketing materials in your portfolio.

During the technical theatre audition session, each student will be assigned a table to present his or her portfolio. Groups of

college representatives will come around to your table. You will need to give your presentation again to each new group that comes to your table. Please begin your presentations with an introduction (name and school). Your presentation should be a concise explanation of your portfolio. Time will be called and representatives will move on to the next student if you exceed five minutes.

Callbacks for college: Colleges and Universities may callback students following the initial audition. Callbacks will be posted on the college boards in the Lied Center lobby. Please contact the college directly in the exhibit hall for details or interviews. Callbacks and interviews may not take place during audition sessions or during any of the Festival main stage performances. Most will be held on the Friday and Saturday of the Festival. The Festival staff will not have details about specific students and schools with regard to callbacks.

Colleges and Universities are not permitted to make specific scholarship offers during the Festival week. Instead, they may contact students following the Festival with offers. College/university representatives are not obligated to award scholarships if no applicant is deemed worthy.

Thespian Scholarship Auditions

Only students who graduate in spring 2013 and are inducted Thespians by May 1, 2013 may audition for Thespian scholarships at Festival. Juniors are not permitted to participate in scholarship auditions. A minimum 2.7 GPA is required to participate. Students must also plan to major or minor in some aspect of communicative arts (theatre, theatre education, film, speech, radio, TV broadcasting, music, or dance) in college.

Only two students per troupe may apply for the Thespian scholarship audition program. If more than two students apply, all students from the troupe will be disqualified.

Thespian scholarship applicants may audition in only one of the following categories: performance, technical theatre, theatre educator, film, or playwriting (for Thespian Playworks finalists only). All students will have a ten-minute time slot to audition. The first 3-5 minutes should be used to exhibit your abilities in your chosen category (give a monologue, sing a song, show a portfolio or film, etc.), while the rest will be used for an interview with the judging committee. Please arrive ten minutes early for your audition, you will be allowed to leave as soon as you are finished. College and university representatives will not be viewing Thespian scholarship auditions.

Only the online application form will be provided to the judging committee. No other materials will be accepted during the application process. Feel free to bring hard copy resumes and headshots with you to distribute at your audition session to the judges.

Students applying for Thespian scholarships will be evaluated on their audition performance, technical portfolio, or essay (for theatre educator scholarship), and their involvement with their

Thespian troupe at their school. Semifinalists should be prepared to be called back. Scholarship recipients will be announced and recognized at the Festival Showcase on Saturday morning.

Theatre educator applicants: Students applying for the theatre educator scholarship must plan to major in theatre education in college and include an essay addressing two of the three following topics in his or her application- space will be provided in the online form:

1. Describe your most inspirational teacher.
2. Describe why you want to be a theatre teacher.
3. Describe what you feel is the most important issue facing high school theatre today.

For theatre educator applicants, a performance piece or technical portfolio is optional. Judges will not penalize theatre educator applicants if he/she chooses not to perform or show a portfolio.

Playwriting applicants: Graduating seniors who are finalists in the Thespian Playworks program (or have been finalists in previous years) may apply for a Thespian scholarship and will be evaluated on the basis of their Playworks submission. Only Playworks finalists may apply for Thespian scholarships in the category of playwriting.

Film Applicants: Students applying in the category of film may show a short film (under 5 minutes) or an excerpt of a longer film, not to exceed five minutes. Student must be the filmmaker primarily responsible for creating the piece, not merely an actor or cameraman. Film applicants must supply their own laptops to show the short film or excerpt to the judging committee during the audition session. If you cannot supply your own laptop, please contact the Festival Director (Nancy Brown, nbrown@schooltheatre.org) to arrange for one. We cannot guarantee the screen size, picture/sound quality, or compatibility of software on a provided machine.

Awards: The Thespian Society will award scholarships to a number of 2013 graduates deemed worthy by the judging committee. Funds to be awarded are one \$2,500 theatre education scholarship; one \$2,000 scholarship for performance, technical theatre, or playwriting; and several other scholarships in any category, including film.

In addition to the scholarships offered by the Thespian Society, two longtime supporters of theatre education are offering the following scholarships:

The Robert L. Johnson/Hector S. Cruz Scholarship is being offered to support a student showing outstanding potential for future success in either professional acting or technical theatre. The amount of the award is up to \$500 per year, renewable for four years, paid directly to the student and to be used at his or her discretion. The maximum amount to be awarded to one student is \$2,000.

The Melba Day Henning Scholarship Award is our largest award, supporting a student entering a career in teaching communicative arts. It will include financial aid for four years of college and provide a cash award upon graduation to assist with the student's expenses as he or she begins a teaching career. The amount of the award is up to \$1,000 per year, renewable for four years paid directly to the school, with a cash award of \$500 paid to the student upon graduation and securing a teaching position. Maximum amount to be awarded to one student is \$4,500. A student must apply for the theatre educator scholarship to be considered.

In addition, the Fowler Theatre Educator, the Austin Yeatman Technical, and the Leadership scholarships are available for application prior to Festival. Go to schooltheatre.org/society/scholarships for more information and applications.

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